



Job Opening: *Program Director*

Employment Type: Part-time, 1099 Independent Contractor

Location: Part-time, based in ZIP code 81055

Company: Panadero Ski Corporation, non-profit operators of Cuchara Mountain Park.

Job Description: Panadero Ski Corporation, non-profit operators of a beloved local ski area and year-round public park, nestled in the stunning landscape of southern Colorado, is seeking a skilled and dedicated Program Director to oversee event scheduling and recruitment as well as grant applications.

This role is vital to managing the operations of our year-round non-profit organization, ensuring that the Huerfano County-owned Cuchara Mountain Park runs smoothly and attracts more programs and events and is awarded new grants. The ideal candidate will not only have expertise in scheduling, program development, and event recruitment at a non-profit ski resort but who also has successfully won outdoor recreation or youth access grants before.

Key Responsibilities:

Maintain, schedule, and expand park programs and amenities with an emphasis on recruitment of youth and underserved communities in SE Colorado.

Research and apply for local, state and federal grants Attend regular meetings with board members to pitch event ideas and plan details

Communicate further via text, email, phone call, or video call with board members as needed. Work with vendors like musicians, caterers, naturalists, business owners, etc to put together public and private events at CMP

Contact a variety of other stakeholders and community members to coordinate volunteers, donations, sponsorships for events

Develop partnerships with local news outlets to advertise events and be fluent in social media outlets for advertising as well

Balance event schedule to raise funds for the nonprofit while also providing free opportunities for youth and community engagement

Collaborate with local schools, youth organizations, and families to create accessible opportunities for the youth at the park

Requirements:

Proven experience as a scheduler and event sponsor recruiter, grant writer, and ideally with experience with a ski resort, seasonal business, or similar industry.

Experience and passion for youth and underserved community outreach to foster greater outdoor recreation opportunities, education, and environmental stewardship

Strong attention to detail and organizational skills, ensuring that all programs are completed successfully.

Prior experience working for a non-profit outdoor recreation organization.

Ability to control your own work schedule. Demonstrated experience writing and being awarded grant funds.

Ability to work both independently and as part of a close-knit management team while controlling own schedule.

Clear communication skills via voice, email, and print

Fluency in online tools like Zoom and Google Drive, Strong organization and time management skills

Preferred Qualifications:

Strong familiarity with the operational nuances of a non-profit ski resort with year-round operations.

Knowledge of ski resort operations, with the ability to anticipate operational needs during high and low seasons.

Compensation and Benefits: \$2500 per month. Season Pass.

Why Join Us?

By joining Panadero Ski Corporation, you will be part of a passionate effort to revitalize a beloved local ski area and enhance the region's year-round recreational offerings. Your work will directly impact the community, engage youth with the outdoors, and help create a lasting legacy of outdoor recreation, education, and environmental stewardship in Huerfano County.

How to Apply:

Please submit your resume and a cover letter detailing your fundraising experience and connection to our mission at Panadero Ski Corporation, to:

Jon@Cucharamountainpark.org